

**Datum objave:** 10. 4. 2024

**Kategorija:** Prosta delovna mesta

## **JAVNA OBJAVA PROSTIH DELOVNIH MEST**

Članica: UL Akademija za glasbo, Kongresni trg 1, Ljubljana

### **1. Razpisano delovno mesto:**

strokovni sodelavec za habilitacijsko področje korepeticije - v nazivu strokovni sodelavec / višji strokovni sodelavec / strokovni svetnik za področje korepeticije, šifra DM: D017001 - m/ž, na oddelku za instrumente s tipkami

#### **STROKOVNI SODELAVEC**

**Šifra delovnega mesta: D017001**

Tarifni razred: VII/2

Plačna podskupina: D1

Vrsta zaposlitve: polni delovni čas

Trajanje zaposlitve: določen čas do 15. 7. 2025

Predvidena zaposlitev od 1. 9. 2024

Izhodiščni plačni razred: 34

Število razpisnih mest: 1

Poskusno delo: /

### **2. Zahtevana izobrazba (stopnja in smer) glede na naziv:**

- specializacija po visokošolski izobrazbi (prejšnja) ustrezne smeri
- visokošolska univerzitetna izobrazba (prejšnja) ustrezne smeri
- magistrska izobrazba (2. Bolonjska stopnja) ustrezne smeri

Veljaven habilitacijski naziv: strokovni sodelavec / višji strokovni sodelavec / strokovni svetnik za področje korepeticij. V kolikor kandidat še ni pridobil ustreznega habilitacijskega naziva za zasedbo razpisanega delovnega mesta, hkrati s prijavo na prosto delovno mesto, vloži še vlogo za izvolitev v naziv strokovni sodelavec.

### **3. Opis dela in nalog**

#### **Splošen opis:**

- priprava in izvajanje vaj
- pomoč pri izvajanju izpitov
- sodelovanje pri diplomskih delih
- skrbi da so nevarne snovi ustrezno in predpisano skladiščene
- skrbi za varno in zdravo delo delavcev in študentov enote, za ustrezno izobraževanje in poučenost oseb ki prihajajo v stik z nevarnimi snovmi, uporabi osebne varovalne opreme in drugih varnostnih ukrepov
- stalno nadzira izvajanje varnostnih ukrepov in uporabo osebne varovalne opreme
- opravljanje drugih nalog, ki vsebinsko sodijo v širše strokovno področje delovnega mesta

#### **Podrobnejši opis:**

Klavirska spremljava študentov pri pouku v skladu s študijskim programom in pravili študija

- na diplomah
- na tekmovanjih, na katera študente uradno pošilja UL Akademija za glasbo
- na tekmovanjih, kjer nastopa UL Akademija za glasbo kot partnerska ustanova
- na TEMSIG-u
- na internih in javnih prireditvah v organizaciji UL Akademije za glasbo
- na gostovanjih, kamor je UL Akademija za glasbo vabljen kot institucija

- na avdicijah UL Akademije za glasbo
- na preizkusih glasbeno umetniške nadarjenosti
- na preizkusnih predavanjih, izpitih
- na letnih izpitih
- na internih in javnih nastopih, javnih koncertih, tekmovanjih
- izvajanje pedagoškega dela za področje klavirja
- individualni študij programov, ki jih izvajajo študentje
- opravljanje drugih nalog, ki vsebinsko sodijo v širše strokovno področje delovnega mesta

Posredne obveznosti:

- individualne priprave v okviru tedenskega delovnega časa
- oblikovanje in posodabljanje učnih načrtov ter prilagajanje visokošolskih strokovnih izobraževalnih programov zahtevam
- organiziranje ali soorganiziranje vseh aktivnosti za izvedbo predmeta v skladu z učnim načrtom in dognanji stroke ter koordinacija dela in nadzor nad delom ostalih izvajalcev predmeta (asistentov, tehničnih in drugih sodelavcev)
- sodelovanje pri ostalih aktivnostih vezanih na pedagoško delo na področju stroke
- umetniško, znanstveno-raziskovalno delo, proučevanje in razvijanje konceptov, teorij in metod
- izvajanje del po odredbi neposredno predpostavljenega
- izvajanje drugih del, ki so navedena v opisu del in nalog za zadevno delovno mesto

Univerza v Ljubljani spodbuja enakost spolov pri zaposlovanju in delu. Pogodba o zaposlitvi se lahko sklene le s kandidatom, ki izpolnjuje pogoje za zasedbo delovnega mesta.

#### **4. Preizkus usposobljenosti pred komisijo – avdicija**

Za zasedbo prostega delovnega je predpisana avdicija, ki bo obsegala:

- skladbo za godala** (Lucijan Marija Škerjanc: Intermezzo Romantique za violino in orkester (Tutti mesta se izvajajo v celoti)),
- skladbo za pihala** (Lucie Robert: Cadenza za altovski saksofon in klavir),
- vokalno skladbo** (R. Strauss: 4 Lieder, Op. 27 (za visok glas): št. 2 - Cäcilie in št. 3 – Heimliche Aufforderung) in
- A vista skladbo** (kandidat dobi kratko skladbo z drugim instrumentom in 2 minuti časa za seznanitev z njo, brez igranja na klavir).

Avdicija bo predvidoma potekala konec meseca maja 2024.

#### **5. Rok za prijavo: 30 dni od objave, od 10. 4. 2024 do 10. 5. 2024**

Pisne vloge z življenjepisom, dokazili o izpolnjevanju pogojev in navedbo prostega delovnega mesta, naj kandidati/-ke v razpisnem roku pošljejo na elektronski naslov: tajnik@ag.uni-lj.si

K vlogi obvezno priložite:

- življenjepis z opisom dosedanjih delovnih izkušenj
- dokazila o izobrazbi
- seznam funkcionalnih znanj

Ob prijavi morajo kandidati **OBVEZNO** napisati: **Prijava na delovno mesto STROKOVNI SODELAVEC.**

Neizbrane kandidate/-ke bomo o izboru pisno obvestili v osmih dneh po zaključenem postopku izbire.

#### **6. Kontaktna oseba na UL AG:**

Ime in priimek: Kristina Brezjan, univ. dipl. prav.; pomočnik tajnika članice

Telefonska številka: 01 2427-305

E-mail: kristina.brezjan@ag.uni-lj.si

**Publication date:** April 10, 2024

**Category:** Job vacancies

## **JOB ANNOUNCEMENT**

UL Member: University of Ljubljana, Academy of Music, Kongresni trg 1, Ljubljana, Slovenia

### **7. Announced position:**

Specialist adviser for the habilitation field of piano accompaniment – in the title Specialist adviser / Senior specialist adviser / Specialist consultant for the habilitation field of piano accompaniment, job code D017001 - M/F, at the Department of keyboard instruments

#### **SPECIALIST ADVISER**

**Job code: D017001**

Tariff class: VII/2

Salary subgroup: D1

Type of employment: full-time

Duration of employment: until July 15, 2025

Intended employment: September 1, 2024

Starting salary grade: 34

Number of job vacancies: 1

Probation period: /

### **8. Conditions for filling the position:**

- Specialization after higher education (previous) in the relevant field or
- University education (previous) in the relevant field or
- Master's degree (2nd Bologna level) in the relevant field

Valid habilitation title: specialist adviser / senior specialist adviser / specialist consultant in the field of piano accompaniment. Insofar as the candidate has not yet obtained the appropriate habilitation title for filling the advertised position, they shall submit an application for election to the title of professional associate at the same time as applying for the vacant position.

### **9. Job description:**

#### **General description:**

- preparation and implementation of exercises
- assistance in conducting exams
- cooperation in diploma works
- ensures that dangerous substances are properly and properly stored
- takes care of the safe and healthy work of the workers and students of the unit, the appropriate education and training of persons who come into contact with dangerous substances, the use of personal protective equipment and other safety measures
- constantly supervises the implementation of safety measures and the use of personal protective equipment
- performance of other tasks that fall within the broader professional field of the position

#### **Detailed description:**

Piano accompaniment for students during lessons in accordance with the study program and study rules

- at diplomas
- at competitions to which UL Academy of Music officially sends students
- at competitions where UL Academy of Music participates as a partner institution
- at TEMSIG
- at internal and public events organized by UL Academy of Music
- on tours where UL Academy of Music is invited as an institution
- at the UL Academy of Music auditions

- at tests of musical and artistic talent
- at trial lectures, exams
- at annual exams
- at internal and public performances, public concerts, competitions
- implementation of pedagogical work in the field of piano
- individual study of programs carried out by students
- performance of other tasks that fall within the broader professional field of the position

Indirect assignments:

- individual preparations within the framework of weekly working hours
- designing and updating curricula and adapting higher education professional education programs to requirements
- organizing or co-organizing all activities for the implementation of the course in accordance with the curriculum and the findings of the profession, as well as coordinating the work and supervising the work of other course providers (assistants, technical and other colleagues)
- participation in other activities related to pedagogical work in the professional field
- artistic, scientific and research work, study and development of concepts, theories and methods
- performance of work under the orders of a direct superior
- performance of other tasks, which are specified in the description of tasks and tasks for the relevant position

The University of Ljubljana promotes gender equality in employment and work. An employment contract can only be concluded with a candidate who meets the conditions for filling the position.

#### **10. Proficiency test in front of the committee – audition**

An audition is required to fill a vacant position; which will include:

- Piece for strings:** (Lucijan Marija Škerjanc: Intermezzo Romantique for violin and orchestra (Tutti spots are performed in full)),
- Piece for wind instruments** (Lucie Robert: Cadenza for alto saxophone and piano),
- Vocal piece** (R. Strauss: 4 Lieder, Op. 27 (for a high-pitched voice): No. 2 - Cäcilie and No. 3 - Heimliche Aufforderung) and
- A vista piece** (the candidate is given a short piece with another instrument and 2 minutes of time to get familiar with it, without playing the piano).

The audition is expected to take place end of May 2024.

#### **11. Application date: 30 days from the publication i.e., from April 10, 2024 until May 10, 2024**

Candidates should send written applications with proof of fulfilment of conditions, stating the vacancy within the tender period to the email address: [tajnik@ag.uni-lj.si](mailto:tajnik@ag.uni-lj.si)

Be sure to attach the following to the application:

- CV with a description of previous work experience
- proof of education
- list of functional skills

When applying, candidate **MUST** write: Application for the position of PROFESSIONAL ASSOCIATE.

Unselected candidates will be notified in writing about the selection within eight days after the completion of the selection process.

#### **12. Contact person at the UL Academy of Music:**

First name and surname: Kristina Brezjan, Assistant Secretary

Telephone number: +38612427305

E-mail: [kristina.brezjan@ag.uni-lj.si](mailto:kristina.brezjan@ag.uni-lj.si)